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Head Lifeguard

JOB CODE	JOB FAMILY	PROFILE
JCV216	**Community & Recreational Services**	**Head Lifeguard**
PAY TYPE	**PAY RANGE**	**REVISION DATE**
Hourly	**$17.41 - $22.40**	**August 21, 2026**

The Head Lifeguard oversees the safe operation of county pool facilities and safety of all individuals using the county pool facilities. Monitors facilities and activities in swimming areas to prevent accidents and injuries. Maintains order and assists in the rescue of swimmers in danger of drowning. Administers CPR and/or first aid as necessary. Notifies appropriate authorities in the event of emergencies. Assists with the collection, delivery and transfer of monies collected at the pools to the County's assigned bank. Provides lead supervision for Lifeguards, monitor activities at pool, and functions as a Lifeguard. Participates in the selection, schedules, and assignment of Lifeguard duties. Provides instructions with pool operating procedures, rules, safety practices, maintenance, and related matters.

Job Description

DUTIES AND RESPONSIBILITIES

- Assists in the regular monitoring of pool water chemicals and makes required chemical adjustments to maintain safe balance in water.
- Assists with the collection, delivery, and transfer of monies collected at the pools to the County's assigned bank.
- Drains, cleans, and refills filter pit, adjusts valves and performs other weekly equipment maintenance to ensure cleanliness and safety of pool water and surrounding facilities.
- Assists with the supervision of lifeguards, monitors activities in swimming areas to prevent accidents, and maintains order; rescues swimmers in danger of drowning and administers first aid, as needed.

- Inspects facility and equipment for cleanliness daily; may clean and refill pool.
- Assists with the coordination, planning, and instruction of county sponsored swim programs.
- Performs other job-related duties as required.
- Maintains accurate, precise, operating, and pool chemical logs.
- May handle sensitive and/or confidential records, plans, documents or decisions that require maintaining confidentiality of sensitive information.
- *The above information is intended to outline the general nature and scope of the duties required for this position. It is not an exhaustive list and may vary depending on specific job assignments and responsibilities.

MINIMUM QUALIFICATIONS

- High School Diploma or GED.
- One (1) year of work experience as a Lifeguard in a recreational setting.
- Must have Cardiopulmonary Resuscitation (CPR) certification.

*Any equivalent combination of related education and/or experience may be considered for the above requirements.

SUPPLEMENTAL INFORMATION

SCREENING AND COMPLIANCE

The offer of this Bernalillo County position requires compliance with the following:

- Successful completion of a post-offer employment medical examination, including a color acuity test (cannot be colorblind) and background investigation.
- Adherence to all County safety guidelines.
- Complete all FEMA training(s) assigned to this position.
- Possession of a valid New Mexico driver’s license by the date of hire and maintenance of a valid license while employed in this position.
- Complete required supervisor training, if applicable.

WORKING CONDITIONS

- Employee is outdoors 75% of time when assigned to outdoor pool or outdoors 25% of time when assigned to an inside pool.
- Indoor duties are performed in a temperature-controlled environment; however, worker is exposed to wet cement and mat surfaces while working. Outdoor surfaces include concrete, asphalt, ramps, stairs, wood decks, and ladder chairs.

- Work hazards or potential work hazards include the exposure to dangerous emergency situations involving rescue, hazardous chemicals, and possible exposure to bodily fluids from persons with life-threatening diseases.
- Flexible work hours may be required.

EQUIPMENT, TOOLS, AND MATERIALS

- Employee handles writing utensils, various paperwork, files and reports in the documentation of statistical reports, daily pool chemistry logs, daily bank deposits, and ordinary office record keeping.
- Employee handles hazardous materials (possible cancer-causing particles), to include chlorine gas, chlorine bleach, hydrochloric acid, sodium bisulfate, sodium thiosulfate, carbon dioxide gas, sodium bicarbonate, calcium chloride, muriatic acid, calcium hypochlorite, and other such pool chemicals.
- Employee utilizes a filter mask when handling some hazardous chemicals.

Additional Description

This job profile is classified as safety-sensitive. Employees with safety-sensitive job profiles are subject to pre-employment, reasonable suspicion, post-accident, return-to-duty, and random drug & alcohol testing in accordance with the organization’s Drug and Alcohol Testing Policy.

Duties that require a Commercial Driver’s License (CDL), firearm(s) use, or are otherwise regulated under the Federal Aviation Administration (FAA), Federal Motor Carrier Safety Administration (FMCSA), or the Omnibus Transportation Employee Testing Act, are subject to all applicable federal drug and alcohol testing requirements. Employees in these federally regulated positions must comply with all DOT testing procedures, including enrollment in a DOT-compliant random testing pool.