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Law Enforcement Investigator

JOB CODE	JOB FAMILY	PROFILE
JCV607	**Public Safety**	**Law Enforcement Investigator**
PAY TYPE	**PAY RANGE**	**REVISION DATE**
Hourly	**$25.97 - $41.04**	**October 23, 2026**

The Law Enforcement Investigator performs assignments involving the investigation and analysis of major unsolved criminal cases, to include gathering evidence and makes informed decisions and conclusions by employing deductive reasoning and analysis that leads to prosecution.

Job Description

DUTIES AND RESPONSIBLITIES

- Provides information with the most current dynamics, principles and forensic techniques available for investigations associated with crimes against persons.
- Reviews and analyzes existing unsolved major cases to determine solvability based on existing and current technology, techniques, tactics, and other circumstantial conditions.
- Works closely with the Criminal Investigations Division to ensure comprehensive use of the logistics and assets of the department.
- Prepares and reviews comprehensive reports, records, and other informational data developed during the re-examination and investigation of unsolved major criminal cases.
- Works in conjunction with the Office of the District Attorney and/or other prosecuting entities during the development and subsequent prosecution of all major cases assigned.

*The above information is intended to outline the general nature and scope of the duties required for this position. It is not an exhaustive list and may vary depending on specific job assignments and responsibilities.

MINIMUM QUALIFICATIONS

- High school diploma or GED.
- Five (5) years of experience as a law enforcement officer.
- Must have experience as a criminal investigator.

*Any equivalent combination of related education and/or experience may be considered for the above requirements.

SUPPLEMENTAL INFORMATION

SCREENING AND COMPLIANCE

The offer of this Bernalillo County position requires compliance with the following:

- Successful completion of a post-offer employment medical examination and background investigation.
- Adherence to all County safety guidelines.
- Complete all FEMA training(s) assigned to this position.
- Possession of a valid New Mexico driver’s license by the date of hire and maintenance of a valid license while employed in this position.
- Complete required supervisor training, if applicable.

WORKING CONDITIONS

- Essential job duties are performed indoors and outdoors, with the outdoor duties frequently involving the operation of motor vehicles.
- Indoor duties are typically performed in a temperature-controlled environment but when performing outdoor duties, the worker may be exposed to natural weather conditions.
- Indoor working surfaces are typically dry, even carpeted or tiled and may involve the use of stairs, elevators, escalators and /or other forms of steps.
- Outdoor working surfaces may include natural ground, asphalt, or concrete of an even or uneven plane; wet or dry; and may involve the use of stairs, ladders or other forms of steps.
- May work alone or with assistance, with or without the direction of an immediate supervisor.
- May work with a pre-selected team of one or two other workers.
- Work hazards include operation of a motor vehicle and minimal potential for physical confrontations.

EQUIPMENT, TOOLS, AND MATERIALS

- Equipment typically used in the performance of duties includes telephone, two-way radio, computer, printer, vehicle, and copy machine.
- Materials and products typically handled in the performance of duties associated with this position include a wide variety of reports, forms and other documents, various forms of writing utensils and other general office supplies and materials.

Additional Description

This job profile is classified as safety-sensitive. Employees with safety-sensitive job profiles are subject to pre-employment, reasonable suspicion, post-accident, return-to-duty, and random drug & alcohol testing in accordance with the organization’s Drug and Alcohol Testing Policy.

Duties that require a Commercial Driver’s License (CDL), firearm(s) use, or are otherwise regulated under the Federal Aviation Administration (FAA), Federal Motor Carrier Safety Administration (FMCSA), or the Omnibus Transportation Employee Testing Act, are subject to all applicable federal drug and alcohol testing requirements. Employees in these federally regulated positions must comply with all DOT testing procedures, including enrollment in a DOT-compliant random testing pool.