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Park Maintenance Worker III

JOB CODE	JOB FAMILY	PROFILE
JCV322	**Trades, Crafts and Other Skilled Work**	**Park Maintenance Worker III**
PAY TYPE	**PAY RANGE**	**REVISION DATE**
Hourly	**$18.60 - $26.50**	**April 14, 2026**

The Park Maintenance Worker III, under general supervision of the assigned supervisor, serves as a project lead person in the coordination of projects, maintenance, and activities when assigned. Performs a variety of increasing responsible tasks in maintaining County parks and open space facilities, and other County-maintained public areas such as plants, trees, turf, athletic fields, shrubs, trees and installing, maintaining, backflow testing and repairs, and building or repairing irrigation systems as required and in accordance with safety standards and applicable policies and procedures. Prepares prescribed herbicide mixtures to spray turf, shrubs and trees with chemical fertilizer and utilize spray equipment, ensures all mixtures are prepared per label requirements of the law. Performs duties of any minor maintenance work of a general nature, in the areas of carpentry, electrical, plumbing, welding, or other specialty areas. Prepare inspection reports to indicate nature of repairs and/or replacement of materials needed for assigned projects or scheduled maintenance.

Job Description

DUTIES AND RESPONSIBILITIES

- Performs minor maintenance work of a general nature in the areas of painting, carpentry, electrical, plumbing, welding, or other specialty areas.
- Performs a variety of increasing responsible tasks in maintaining County parks and open space facilities and other County-maintained public areas such as installing, maintaining, trash removal, events, and repairing irrigation systems etc.

- Installs, maintains, inspects, and makes repairs to facility building landscapes, parks, playgrounds, irrigation systems, and equipment which will include automatic sprinklers, controllers, irrigation piping, valves, pumps, backflows, electric control mechanisms, basic machinery, and gates.
- Installs and repairs fences, concrete mowing strips, and other facility construction and improvement projects. Repairs and replaces hoses, pipes and numerous types of sprinkler heads and fixtures.
- Oversees and prepares prescribed herbicide mixture, spray turf, shrubs and trees with chemical fertilizer and utilize spray equipment. Ensures all mixtures are prepared per label requirements (Following the label is the law). Fills out and turns in required spray reports.
- Prepares inventory control; orders repair parts, supplies, and materials for area facilities, maintenance, projects, and equipment.
- Prepares inspection reports to indicate nature of repairs and/or replacement of materials needed for assigned projects or scheduled maintenance.
- Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety.
- Troubleshoots, installs, and repairs backflow preventors, replaces and/or repairs backflow devices on old or new irrigation systems. Fills out and turns in inspection reports to ABCWUA.
- Performs all tasks in the building of new irrigation systems; maintains and operates timers, clocks, controllers, valves, flow meters and sprinklers on all new and older irrigation systems.
- Maintains record keeping procedures in adherence with appropriate regulations and standards.
- Ensures adherence to safe work practices and procedures in adherence with appropriate regulations and standards.
- Responsible for completion of weekly work sheets, and preventive and corrective action work orders.
- Serves in a lead capacity as assigned by the supervisor.
- Provides training, guidance, and assistance to park maintenance workers I and II's with less experience in park and open space maintenance.
- Performs other job-related duties as required or assigned by the supervisor.
- ***The above information is intended to outline the general nature and scope of the duties required for this position. It is not an exhaustive list and may vary depending on specific job assignments and responsibilities.***

MINIMUM QUALIFICATIONS

- High School diploma or GED.
- Four (4) years of experience in the area of grounds-keeping and/or landscaping and must be in the use and maintenance of grounds-keeping equipment; experience must include performance of pre-use inspections and daily equipment maintenance; experience in the use, care and operation of various types of large equipment such as backhoe, trencher, front-end loader and transport various equipment utilizing a truck and trailer, and spray equipment varying in size. Experience to tow and hook up trailers.

- Employee must have a valid New Mexico driver's license by employment date and maintain a valid NM driver's license while employed in this position.
- Employee must have and maintain a valid New Mexico Department of Agriculture Category 3B Herbicide License.
- Employee must have and maintain a valid Backflow Prevention License.
- Employee must have and maintain a valid Journeyman Sprinkler License or obtain and maintain a valid Journeyman Sprinkler License within 9 months of date of hire.

SUPPLEMENTAL INFORMATION

SCREENING AND COMPLIANCE

The offer of this Bernalillo County position requires compliance with the following:

- Successful completion of a post-offer employment medical examination and background investigation.
- Adherence to all County safety guidelines.
- Complete all FEMA training(s) assigned to this position.
- Possession of a valid New Mexico driver's license by the date of hire and maintenance of a valid license while employed in this position.
- Complete required supervisor training, if applicable.
- Communicate effectively in both oral and written English.
- Attend and participate in all training and meetings as scheduled and/or required.
- Understand and fully execute both oral and written instructions and perform with little or no supervision.
- Employee must not have been on a Sick Leave Correction Action Plan for attendance issues within the last 12 months.
- Must not have a disciplinary action or written reprimand within the last 12 months.

WORKING CONDITIONS

- Work is performed outdoors, with exposure to natural weather conditions.
- Worker is exposed to occasional noise and vibration factors in the operation of equipment.
- Worker is exposed to dust, fumes, and mists.
- Work is performed on even and uneven terrain. Surfaces may be wet, dry, natural ground or paved.
- Work may be performed on inclines and occasionally on ladders.

- Work hazards include exposure to dust, chemicals such as herbicides, fertilizers, pesticides, exposure to severe weather conditions, heavy lifting, working on potentially slick surfaces and ladders, using power equipment, and operating various vehicles.
- Works under general supervision.
- Works under adverse weather conditions and a flexible work schedule as necessary.

EQUIPMENT, TOOLS, AND MATERIALS

- Utilizes the following tools and equipment: sickle mower, push mower, sprayer, weed-eater, power blower, pruning shears, ladders, automatic sprinkler system pipes, valves, pumps, electric control mechanisms, welding equipment and assorted hand tools utilized in grounds maintenance.
- Gloves, goggles, boots, dust masks, earplugs and occasionally respirators are utilized in performance of essential duties.
- Operates a variety of County vehicles including pick-up trucks, dump trucks, tractors, trench digger, and similar equipment.

NOTE

- You are not required to disclose information about physical or mental limitations that you believe will not interfere with your ability to do the job. On the other hand, if you want the employer to consider special arrangements to accommodate physical or mental impairment, you may identify that impairment in the space provided and suggest the kind of accommodation that you believe would be appropriate.

MENTAL FUNCTIONS

- Ability to ask questions of foreman, listen to and follow verbal and written directions in English.
- Ability to communicate verbally with co-workers.
- Ability to apply knowledge of use of tools, equipment and materials in a safe manner in the performance of essential duties.
- Ability to locate trouble spots and prepare reports on the repairs.

PHYSICAL FUNCTIONS

- Ability to stand and/or walk up to four hours at one time, and up to eight hours total per day.
- Must be able to lift up to 100 pounds occasionally from ground to waist level. Ability to lift 25 to 50 pounds frequently from ground to shoulder level.
- Ability to bend at waist and twist/rotate waist if necessary for up to one-half of workday.
- Ability to crouch and kneel frequently.
- Ability to work with arms extended and bent for up to four (4) hours at one time, and seven and one-half (7.5) hours total per day.

- Ability to push/pull with arms with a force of up to 50 plus pounds.
- Ability to climb ladders and work from ladders while trimming trees or shrubs.
- Ability to coordinate use of hands and eyes in performance of essential duties.

Additional Description

This job profile is classified as **safety-sensitive**. Employees with safety-sensitive job profiles are subject to pre-employment, reasonable suspicion, post-accident, return-to-duty, and random drug & alcohol testing in accordance with the organization's Drug and Alcohol Testing Policy.

Duties that require a **Commercial Driver's License (CDL), firearm(s) use**, or are otherwise regulated under the **Federal Aviation Administration (FAA), Federal Motor Carrier Safety Administration (FMCSA), or the Omnibus Transportation Employee Testing Act**, are subject to all applicable federal drug and alcohol testing requirements. Employees in these federally regulated positions must comply with all DOT testing procedures, including enrollment in a DOT-compliant random testing pool.