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Public Health Specialist Senior

JOB CODE	JOB FAMILY	PROFILE
JCP322	**Community & Recreational Services**	**Public Health Specialist Senior**
PAY TYPE	**PAY RANGE**	**REVISION DATE**
Salary	**$61,339.00 - $96,866.00**	**August 28, 2026**

The Public Health Specialist Senior, under general direction of the Senior & Social Services Manager, works in conjunction with the Bernalillo County Community Health Council Coordinator (BCCHC) to provide specialized education and training. Promotes, maintains, and improves community health—including for the indigent population—by identifying community health needs and encouraging healthy lifestyles. Mobilizes resources of the BCCHC, Bernalillo County, and the International District Healthy Communities Coalition to monitor community health and address priority health needs in the Southeast Heights International District.

Job Description

DUTIES AND RESPONSIBILITIES

- Plans, develops, and evaluates health education and training programs to identify community health issues, needs, and problems, including those affecting marginalized populations.
- Encourages community residents to develop and maintain community health projects, new community-based programs, workshops, and resources to identify and address barriers to health, especially social determinants of health, while promoting opportunities for civic engagement.
- Advocates for sustainable environments and collaborative processes where governmental and non-governmental sectors partner to create healthy public policies, promote high-level participation in community-driven initiatives, and reduce inequities and health disparities.
- Recruits, guides, and trains staff, interns, contractors, and/or volunteers, including facilitating engagement among students, residents, and community groups.

- Prepares policy, procedure, and program recommendations; develops reports, updates, and summaries in partnership with the Bernalillo County Community Health Council, UNM Health Sciences Center, and as requested by the County.
- Serves as a point of contact within the area of expertise.
- Attends, participates in, and coordinates meetings with the public, agencies, and other organizations; attends evening meetings as needed.
- Prepares and distributes educational information packets for dissemination to community residents and programs.
- Performs other job-related duties as required or assigned.
- *The above information is intended to outline the general nature and scope of the duties required for this position. It is not an exhaustive list and may vary depending on specific job assignments and responsibilities.

MINIMUM QUALIFICATIONS

- Bachelor’s degree in Public Health, Education, Communications, Environmental Health Sciences, Social Sciences, or a related field.
- Five (5) years of work experience in public health, health education, communications, environmental health, or working with communities.

*Any equivalent combination of related education and/or experience may be considered for the above requirements.

SUPPLEMENTAL INFORMATION

SCREENING AND COMPLIANCE

The offer of this Bernalillo County position requires compliance with the following:

- Successful completion of a post-offer employment medical examination and background investigation.
- Adherence to all County safety guidelines.
- Complete all FEMA training(s) assigned to this position.
- Possession of a valid New Mexico driver’s license by the date of hire and maintenance of a valid license while employed in this position.
- Complete required supervisor training, if applicable.

WORKING CONDITIONS

- Some duties are performed outdoors which entail exposure to extremes of weather conditions.
- Indoor duties are performed in a temperature-controlled environment on an even carpeted or tiled surface.

- Outdoor duties may be performed on both even and uneven surfaces which may be either wet or dry. Surfaces may be inclined or flat, and range from natural undisturbed soil to gravel, asphalt, or concrete.
- May perform duties alone or as part of a group.
- Work hazard or potential work hazards include chemicals and severe weather conditions; driving of vehicles; working in and around heavy equipment; and performing duties on rough terrain.
- Employee will be on a flexible work schedule, including evenings and weekends as training schedules demand.
- Employee works with a select team without direct supervision, and at times may work with a large group of people.

EQUIPMENT, TOOLS, AND MATERIALS

- Equipment typically used in the performance of office duties includes telephone, computer, printer, and copy machine.
- County vehicles are used by employee in traveling from site-to-site throughout the County.

Additional Description

This job profile is classified as safety-sensitive. Employees with safety-sensitive job profiles are subject to pre-employment, reasonable suspicion, post-accident, return-to-duty, and random drug & alcohol testing in accordance with the organization’s Drug and Alcohol Testing Policy.

Duties that require a Commercial Driver’s License (CDL), firearm(s) use, or are otherwise regulated under the Federal Aviation Administration (FAA), Federal Motor Carrier Safety Administration (FMCSA), or the Omnibus Transportation Employee Testing Act, are subject to all applicable federal drug and alcohol testing requirements. Employees in these federally regulated positions must comply with all DOT testing procedures, including enrollment in a DOT-compliant random testing pool.