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Tradesperson/Foreman (Assistant Park Area Foreman)

JOB CODE	JOB FAMILY	PROFILE
JCV503	**Trades, Crafts and Other Skilled Work**	**Tradesperson/Foreman (Assistant Park Area Foreman)**
PAY TYPE	**PAY RANGE**	**REVISION DATE**
Hourly	**$22.81 - $36.01**	**September 14, 2026**

The Tradesperson/Foreman (Assistant Park Area Foreman), under general supervision of Parks Area Foreman, maintains and develops land management property. Coordinates and inspects the work scheduled for land management jobs on a daily basis.

Job Description

DUTIES AND RESPONSIBILITIES

- Assists Park Area Foreman with scheduling daily, weekly, and monthly routine Maintenance functions for all areas maintained and attends meetings when necessary.
- Monitors parks and other areas maintained to ensure assigned duties are properly performed and to note and assign additional maintenance required.
- Recommends major and minor repairs or development needs to supervisor.
- Recommends and assists with ordering of materials needed at Land Management sites.
- Monitors and inspects vehicles, tools, and equipment used by Land Management personnel.
- Assists in coordinating the training of employees on operation of equipment such as, but not limited to power tools, trenchers, front-loader, dump truck, power rakes, sign machine, sod cutters, mower tractors.

- Inspects and evaluates work performed by Land Management personnel daily, which includes concrete work, irrigation repair and installation, flood irrigation, trail maintenance, welding, and other grounds maintenance work as needed.
- Performs other job-related duties as required or assigned.
- ***The above information is intended to outline the general nature and scope of the duties required for this position. It is not an exhaustive list and may vary depending on specific job assignments and responsibilities.***

MINIMUM QUALIFICATIONS

- High school diploma or GED.
- Five (5) years of grounds-keeping and general facility maintenance experience, with two (2) of those years as a Park Maintenance Worker.
- Employee must have a current New Mexico Department of Agriculture Pesticide License.
- Employee must have a Journeyman Sprinkler License.
- Employee must obtain a Backflow Technician certificate within one year of hire.

Any equivalent combination of related education and/or experience may be considered for the above requirements.

SCREENING AND COMPLIANCE

The offer of this Bernalillo County position requires compliance with the following:

- Successful completion of a post-offer employment medical examination and background investigation.
- Adherence to all County safety guidelines.
- Complete all FEMA training(s) assigned to this position.
- Possession of a valid New Mexico driver’s license by the date of hire and maintenance of a valid license while employed in this position.
- Complete required supervisor training, if applicable.

WORKING CONDITIONS

- Work is performed outdoors, with exposure to natural weather conditions.
- Worker is exposed to occasional noise and vibration factors in the operation of equipment.
- Worker is exposed to dust, fumes, and mists.
- Work is performed on even and uneven terrain. Surfaces may be wet, dry, natural ground or paved. Work may be performed on inclines and occasionally on ladders.

- Work hazards include dust, chemicals such as herbicides, fertilizers, pesticides, and power equipment and ladders.
- Work as part of a crew and under general direction.
- Employee must be able to work other than normal hours and be on call.

EQUIPMENT, TOOLS, AND MATERIALS

- Utilizes the following tools and equipment: sickle mower, push mower, sprayer, weed-eater, power blower, pruning shears, ladders and assorted hand tools utilized in grounds maintenance.
- Gloves, goggles, boots, dust masks, earplugs and occasionally respirators are utilized in performance of essential duties.
- Operates County vehicle as necessary on a daily basis.

NOTE

- You are not required to disclose information about physical or mental limitations that you believe will not interfere with your ability to do the job. On the other hand, if you want the employer to consider special arrangements to accommodate physical or mental impairment, you may identify that impairment in the space provided and suggest the kind of accommodation that you believe would be appropriate.

MENTAL FUNCTIONS

- Ability to use reason and judgment in assignment of tasks.
- Ability to apply knowledge of use of tools, equipment and materials in a safe manner in the performance of essential duties.

PHYSICAL FUNCTIONS

- Ability to stand and/or walk up to four (4) hours at one time, and up to eight (8) hours total per day.
- Must be able to lift up to 100 pounds occasionally from ground to waist level. Ability to lift 25 to 50 pounds frequently from grounds to shoulder level.
- Ability to bend at waist and twist/rotate waist if necessary for up to one-third of workday.
- Ability to crouch and kneel frequently.
- Ability to work with arms extended and bent for up to four (4) hours at one time, and seven and one-half (7.5) hours total per day.
- Ability to push/pull with arms with a force of up to 50 plus pounds.
- Ability to climb ladders and work from ladders while trimming trees or shrubs.
- Ability to coordinate use of hands and eyes in performance of essential duties.

Additional Description

This job profile is classified as **safety-sensitive**. Employees with safety-sensitive job profiles are subject to pre-employment, reasonable suspicion, post-accident, return-to-duty, and random drug & alcohol testing in accordance with the organization's Drug and Alcohol Testing Policy.

Duties that require a **Commercial Driver's License (CDL), firearm(s) use**, or are otherwise regulated under the **Federal Aviation Administration (FAA), Federal Motor Carrier Safety Administration (FMCSA), or the Omnibus Transportation Employee Testing Act**, are subject to all applicable federal drug and alcohol testing requirements. Employees in these federally regulated positions must comply with all DOT testing procedures, including enrollment in a DOT-compliant random testing pool.