Human Resources
505.468.1500
415 Silver, 5th Floor
Albuquerque, New Mexico 87102
HR@bernco.gov
www.bernco.gov

BernCo Clean Community Operator

JOB CODE	JOB FAMILY	PROFILE
JCV340	**Trades, Crafts and Other Skilled Work**	**BernCo Clean Community Operator**
PAY TYPE	**PAY RANGE**	**REVISION DATE**
Hourly	**$18.60 - $26.50**	**November 3, 2026**

The BernCo Clean Community Operator executes various clean-up, trails, roadway right-of-way and median maintenance projects within the county. Responsible for cleaning illegal dumping sites within the county. Prepares, and maintains records of work performed, prioritizes daily work activities and special clean-ups, and all maintenance jobs as directed. Safety inspections, operate and maintain vehicles and equipment to perform responsibilities and duties listed below in accordance with safety standards and applicable laws, policies, and procedures.

Job Description

DUTIES AND RESPONSIBILITIES

- Performs labor intensive job duties in the care for established landscaping; performs a variety of tasks, which may include any combination of the following: mowing, trimming, chipping, watering, digging, drip system repair, sprinkler repair, fence repair, maintenance of existing landscapes, planting, pruning, weeding, trash removal, snow removal and general upkeep of landscaped medians, trails within roadway landscaping and illegal dumping within Bernalillo County.
- Maintenance and cleanup of trails, roadway right-of-way, medians, and illegal dump sites within the county and as assigned.
- Responds to 311 complaints.
- Issues work orders and prioritize daily work activities.

- While performing job duties, must operate on-and-off road vehicles such as but not limited to: Skidsteer, Loader, and attachments.
- Performs daily safety inspections on assigned vehicles and equipment.
- Reports and/or documents found safety issues in accordance with departmental requirements which includes but is not limited to inspecting and testing of tire conditions and air pressures, brakes, mechanical and engine fluid levels, water, brake lights, headlights, and other operational systems and equipment.
- Operates snow removal equipment.
- Operates vehicles under adverse weather conditions, and work schedules other than the normal work hours of 8:00 a.m. to 5:00 p.m. Monday through Friday as scheduled and/or required for snow removal.
- Instructs service workers in the proper use and operation of personal protective equipment (PPE), equipment, hand tools, weed eaters, power tools, and spray equipment.
- During a County declared emergency, this position will be required to respond.
- Any one position may not include all the duties listed. However, the allocation of positions will be determined by the amount of time spent on performing the essential duties listed above.
- Performs other job-related duties as required or assigned.
- ***The above information is intended to outline the general nature and scope of the duties required for this position. It is not an exhaustive list and may vary depending on specific job assignments and responsibilities.***

MINIMUM QUALIFICATIONS

- High School diploma or GED.
- Two (2) years of experience in one of the following fields and/or a related field: landscaping and/or landscaping equipment; performing pre-use safety inspections and daily equipment maintenance; use, care and operation of various types of large equipment such as transport of various equipment utilizing a truck and trailer, and spray equipment varying in size; towing and securing trailers.

Any equivalent combination of related education and/or experience may be considered for the above requirements.

SUPPLEMENTAL INFORMATION

PREFERENCES

- Knowledge of low voltage landscaping irrigation systems repair preferred.
- Knowledge of operation of front-end loader, skid steer loader and associated implements preferred.
- Possession of Traffic Control Supervisor certification.

SCREENING AND COMPLIANCE

The offer of this Bernalillo County position requires compliance with the following:

- Successful completion of a post-offer employment medical examination and background investigation.
- Adherence to all County safety guidelines.
- Complete all FEMA training(s) assigned to this position.
- Complete required supervisor training, if applicable.
- Employee must have a valid New Mexico Class B, NM Commercial Driver's License and maintain while employed in this position.
- Must possess Traffic Control Supervisor certification within twelve (12) months of hire.
- Employee must have the ability to operate small power tools, hand tools and landscaping maintenance equipment.
- Employee must have knowledge of irrigation systems maintenance, testing and repair.
- Employee must have the ability to understand and fully execute both oral and written instructions in English and to perform work assignments with minimal supervision.

WORKING CONDITIONS

- Work schedule other than the normal work hours of 8:00 a.m. to 5:00 p.m. Monday through Friday as scheduled and/or required.
- Duties are performed both indoors and outdoors.
- Workers exposed to natural weather conditions, which may be severe, while performing outdoor duties.
- Worker is exposed to occasional vibration and noise factors while performing maintenance and repair duties.
- Worker is exposed to snow, wind, possible lightning, and extreme cold and heat.
- Indoor duties are performed on an even surface, which may be carpet, tile or concrete. Indoor surfaces are typically dry. Outdoor duties may be performed on even or uneven surfaces, which may be dry or wet. Outdoor duties may be performed on surfaces such as concrete, asphalt, natural ground, ice, snow, gravel. Climbing stairs, ladders, and scaffolds in the performance of duties is required both indoors and outdoors.
- Worker is exposed to fumes/odors from the use of paint and solvents. Worker may be exposed to dust and mists in the performance of certain outdoor duties.
- Work hazards, or potential work hazards, including but not limited to climbing of ladders and scaffolds.
- Exposure to severe weather conditions, exposure to electrical wiring and currents, heavy lifting, working on roadways, medians, trails, illegal dump sites and working on potentially slick and muddy surfaces, in addition to working around power tools and equipment.

EQUIPMENT, TOOLS, AND MATERIALS

- Employee uses a wide variety of hand and power tools in the performance of duties.

- Equipment used by employee include ladder, scaffold, tape measure, hoisting equipment, toolbox, volts/ohm/amp-meter, flashlight, keys, shovels, rakes, lawn mowers, weed eaters, blowers, snow removal machines, chipper, tractors, Implements, trailers, and painting equipment.
- Supplies used by employees include electrical parts, plumbing parts, fasteners of all types, adhesives, paints, solvents, gasoline, diesel, oil, and cleaning materials.
- Employee is required to drive a vehicle during the day to include heavy equipment or towing a trailer with work equipment.

MENTAL FUNCTIONS

- Must be able to apply knowledge of basic mathematics in making measurements and calculations.
- Must be able to apply knowledge of tools, machines, materials, and methods used in the performance of duties.
- Must be able to organize and prioritize tasks.
- Must be able to think clearly and make decisions, which may affect work activity.

PHYSICAL FUNCTIONS

- Must be able to lift to an estimated 50 pounds from ground to waist level, from ground to shoulder level, and from ground to overhead as needed, typically no more than 5 times per day. Must be able to utilize hoists and dollies to move heavy equipment and
- supplies, weighing up to approximately 150 pounds.
- Must be able to push and pull on an occasional basis from 25 to 50 pounds.
- Must be able to climb stairs, ladders and scaffolding, as needed, up to an estimated total of 10 times per day.
- Must be able to maintain balance while climbing and standing on ladder or scaffold.
- Must be able to crawl, crouch, or work in a prone or supine position for short periods of time, as needed.
- Must be able to bend at the waist and twist/rotate waist as needed, on a frequent basis during the day. Lifting may also be required while bending.
- Must be able to work with arms extended or bent, as needed, up to a total of 8 hours per day.
- Must be able to use hands and fingers to grasp/manipulate equipment and materials in a bilaterally coordinated manner.
- Must be able to use finger dexterity in the performance of repair and maintenance of electrical, plumbing, carpentry, and general problems.
- Must be able to coordinate use of hands and eyes.
- Must have adequate senses of smell, hearing, and tactile sense.
- Must be able to react quickly while performing duties to avoid accidents.

Additional Description

This job profile is classified as **safety-sensitive**. Employees with safety-sensitive job profiles are subject to pre-employment, reasonable suspicion, post-accident, return-to-duty, and random drug & alcohol testing in accordance with the organization's Drug and Alcohol Testing Policy.

Duties that require a **Commercial Driver's License (CDL), firearm(s) use**, or are otherwise regulated under the **Federal Aviation Administration (FAA), Federal Motor Carrier Safety Administration (FMCSA), or the Omnibus Transportation Employee Testing Act**, are subject to all applicable federal drug and alcohol testing requirements. Employees in these federally regulated positions must comply with all DOT testing procedures, including enrollment in a DOT-compliant random testing pool.