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Chief Deputy Sheriff

JOB CODE	JOB FAMILY	PROFILE
JCM601	**Public Safety**	**Chief Deputy Sheriff**
PAY TYPE	**PAY RANGE**	**REVISION DATE**
Salary	**$101,192.00 - $159,786.00**	**November 4, 2026**

The Chief Deputy Sheriff plans, assigns, and directs law enforcement and other assigned personnel within a bureau of the department. Reviews, evaluates, and enforces operational procedures to maintain departmental efficiency. Supervises employees through hiring, training oversight, performance evaluation, coaching, disciplinary action, and termination as needed.

Job Description

DUTIES AND RESPONSIBILITIES

- Administers law enforcement activities for an assigned bureau as a commander. Plans daily operations, assigns and directs personnel, and conducts employee performance evaluations to ensure compliance with law enforcement standards.
- Demonstrates effective leadership by planning, analyzing, and observing subordinate performance to ensure professional abilities are utilized and maintained to meet operational goals. Meets regularly with division or section supervisors to identify, discuss, and resolve operational issues.
- Analyzes new laws, methods, and technological advancements in crime detection and law enforcement to improve departmental effectiveness.
- Prepares news releases to communicate departmental achievements and recognize the performance of personnel.
- ***The above information is intended to outline the general nature and scope of the duties required for this position. It is not an exhaustive list and may vary depending on specific job assignments and***

responsibilities.

MINIMUM QUALIFICATIONS

- Bachelor’s degree in Criminal Justice, Public Administration, Business Administration, or a related field.
- Twelve (12) years of related work experience in law enforcement, including time at the rank of Captain.
- Eight (8) years of management experience.

Any equivalent combination of related education and/or experience may be considered for the above requirements.

SUPPLEMENTAL INFORMATION

SCREENING AND COMPLIANCE

The offer of this Bernalillo County position requires compliance with the following:

- Successful completion of a post-offer employment medical examination and background investigation.
- Adherence to all County safety guidelines.
- Complete all FEMA training(s) assigned to this position.
- Possession of a valid New Mexico driver’s license by the date of hire and maintenance of a valid license while employed in this position.
- Complete required supervisor training, if applicable.
- If promoted to Captain, serve a thirty (30) day trial period during which the individual may request, or the County may determine, a return to the former classification/rank without the right to appeal.

WORKING CONDITIONS

- Most duties are performed indoors in a temperature-controlled environment.
- Some duties require working outdoors, with exposure to natural weather conditions.
- May be exposed to intermittent noise and vibrations, especially while in a squad car.
- May be exposed to various fumes, odors, and gases while performing essential duties.
- Indoor surfaces are even and may be carpeted or tiled.
- Indoor environments are typically dry and may involve stairs.
- Outdoor surfaces may be even or uneven, wet or dry.
- Outdoor duties may involve stairs or ladders and may occur on inclines or hills.
- Outdoor surfaces may include natural ground, asphalt, or concrete.

- Duties may be performed independently or as part of a select team.
- Work hazards include a high stress environment, operating vehicles at potentially high speeds, and risk of bodily harm or death while performing certain duties.

EQUIPMENT, TOOLS, AND MATERIALS

- Equipment typically used in the performance of office duties includes telephone, computer, printer, and copy machine.
- Patrol duties involve use of a law enforcement vehicle, two-way radio, uniform and badge, body armor, duty belt, firearm, baton, traffic vest, flashlight, helmet or riot shield, first aid kit, fire extinguisher, flares, gloves, and CPR mouthpiece.
- Administrative materials include various forms, reports, writing utensils, and standard office supplies.

Additional Description

This job profile is classified as **safety-sensitive**. Employees with safety-sensitive job profiles are subject to pre-employment, reasonable suspicion, post-accident, return-to-duty, and random drug & alcohol testing in accordance with the organization’s Drug and Alcohol Testing Policy.

Duties that require a **Commercial Driver’s License (CDL), firearm(s) use**, or are otherwise regulated under the **Federal Aviation Administration (FAA), Federal Motor Carrier Safety Administration (FMCSA), or the Omnibus Transportation Employee Testing Act**, are subject to all applicable federal drug and alcohol testing requirements. Employees in these federally regulated positions must comply with all DOT testing procedures, including enrollment in a DOT-compliant random testing pool.